

# QUICK START GUIDE

Applicable model:

2.8 inches Color Screen Facial Recognition Series Products

## **Device Overview**





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# Installation

1. Installation environment

#### a. Recommended location



b. Not recommended locations





Direct Sunlight Outdoor Direct Sunlight through window (3m) away from window, and 6.5 feet (2m) from light source.

Install the device indoors at least 10 feet

It is not recommended to install on the windows or in outdoor.





Indirect Sunlight through window

Too close to light source

### 2. Installation step



Stick the mounting paper and drill holes accordingly.
Note: The distance from the baseline to the ground should be 1.1m for a height range of 1.55m-1.85m. And if the distance is 1.2m, then the height should be more than 1.65m.

- b. Fix the plate with the screws on the wall through the drilled holes.
- c. Then fix the device into the plate.
- d. Lastly, fix the device through screw at the bottom.

# Wiring Diagrams

1. Ethernet Connection



### 2. Device sharing power to lock



# Wiring Diagrams

3. Exit Button Connection



4. Printer Connection



# Wiring Diagrams

### 5. Alarm Connection

> External Alarm Normally Opened connection



### 1. Recommended standing positions



The distance between the user and the device should be 0.5m for a height range of 1.55m-1.85m. It can be adjusted



The distance between the user and the device should be same while enrolling and verifying. And also the distance between the device and the ground must be same while enrolling and verifying.

### 2. Not recommended positions



Note: Please keep natural posture and expression while enrolling and verifying.

### 3. Recommended facial expressions

Please adjust your eyes into the green box by moving forward or backward while enrolling.



> Please adjust your face in the green box to make it at the center of the screen.



4. Not recommended facial expressions and gestures



#### 1. Enrolling New User

Go to Main Menu→User Mgt→New User

| New User          |                   |  |
|-------------------|-------------------|--|
| User ID           |                   |  |
|                   | 4                 |  |
| Name              |                   |  |
|                   |                   |  |
| User Role         |                   |  |
|                   | Normal User       |  |
| Verification Mode |                   |  |
|                   | Password/Badge/FC |  |
| Face              |                   |  |
|                   | 0                 |  |
| Badge Number      |                   |  |
|                   |                   |  |

User ID: Enroll user ID; it supports 1-9 digits of numbers. Use Role: Select the user role between Normal User and Super Admin.

Verification Mode: Select required mode from list. Fingerprint \*: Enroll a fingerprint or fingerprints.

Face: Enroll face according to the prompts of screen and voice.

Badge Number★: Enroll a badge by swiping the badge Password: Enroll the password; it supports 1-9 digits of numbers.

#### ★ NOT ALL THE DEVICES HAS THIS FEATURE.

### 2. Access Control





Access Control Options: Includes Door Lock Delay.

### 3. Comm setting

Go to Main Menu→Comm.



Ethernet: The device can communicate with PC via the Ethernet parameters. Serial Comm: The device can communicate with PC via the serial port according to the user defined parameters. PC Connection: Set the password and device ID so that you can connect the device with software in PC. ADMS: Settings used for connecting with ADMS server.

#### 4. Verification

#### 1:1 Fingerprint verification mode \*

The device compares current fingerprint with the entered user ID. Enter User ID and press fingerprint.







★ NOT ALL THE DEVICES HAS THIS FEATURE.

#### > 1:1 Face verification mode







#### Password verification



#### Badge verification

Swipe your registered badge over the fingerprint sensor in standby mode. The device "prompts" "Duplicated Punch" when you swipe badge twice. The device prompts "Ou-Ou" when the badge is unregistered.

### 5. Attendance Record

Go to Main Menu→Attendance search→Attendance record

| _        | Attendance Search   | User ID                                 |          | Time Range |
|----------|---------------------|---|----------|------------|
| <b>1</b> | Attendance Record   | Please Input(query all data w<br>input) | ithout 🧕 | Today      |
|          | Attendance Photo    | I                                       | ۲        | Yesterday  |
| 2        | Blacklist ATT Photo |   | 0        | This week  |
|          |                     |   |          | Last week  |
|          |                     |   | 0        | This month |
|          |                     | Confirm (OK) Cancel                     | (ESC)    | Last month |

Enter the User ID and then select the time range for which attendance is required.

#### 6. Attendance record on PC

Go to Main Menu→USB manager→Download→Attendance data



- a. Insert the USB disk correctly.
- b. Download the attendance data to the disk.

c. Then upload data from the disk to your computer. The downloaded data file is "Device Serial Number.dat". You can open it to view.

#### 7. Backup data

To prevent data loss, you can back up the data to local drive or USB disk at any time.

Go to Main Menu→Data Mgt.→Backup Data →Select the required content

| Data Mgt.      | Backup Data        | Backup to Device                            |
|----------------|--------------------|---|
| Delete Data    | Backup to Device   | Backup Content<br>Business Data System Data |
| 📴 Backup Data  | Backup to USB Disk | Backup Notes                                |
| 🛐 Restore Data |                    | Backup start                                |
|                |                    |   |
|                |                    |   |
|                |                    |   |

#### 8. Some miscellaneous settings

Go to Main Menu→System→Date time

| System       | Date Time            |
|--------------|----------------------|
| Date Time    | Set Date             |
|              | 2016-07-14           |
| 🚰 Attendance | Set Time             |
|              | 11:24:15             |
|              | 24-Hour Time         |
| 🖶 Face       | ON                   |
|              | Date Format          |
| 🥏 Reset      | YYYY-MM-DD           |
|              | Daylight Saving Time |
| USB Upgrade  | OFF                  |
|              |                      |
|              |                      |
|              |                      |

Go to Main Menu $\rightarrow$ System $\rightarrow$ Work Code $\rightarrow$ New Work Code



Go to Main Menu $\rightarrow$ System $\rightarrow$ Short Message

|   | Short Message     | New Message            | Message   |
|---|-------------------|------------------------|-----------|
|   | New Message       | Message                | <u>Wm</u> |
| 2 | Public Messages   | Start Date 2016-07-14  |           |
| 2 | Personal Messages | Start Time<br>14:03    |           |
| - | Drafts Messages   | Expired Time (m)<br>60 |           |
| - | Message Options   | Message Type<br>Draft  |           |
|   |                   |                        | [Aa]      |

# Troubleshooting

### 9. Troubleshooting

**a.** The face is not recognized by the device while verification.

#### Solution:

- ✓ Check out if the expressions or standing postures and distance is same in enrolling and verifying.
- ✓ Check out if the sunlight is direct to the device or if the device is near to the windows.
- b. User hasn't worn glasses while enrolling and wear glasses while verifying.

#### Solution:

- ✓ You can enroll face wearing glasses during the first or second catching face as the device supports 3 times to catch the face templates.
- c. The device make a misjudgment while verification.

#### Solution:

✓ There is a certain probability of misjudgment, you can re-enroll the face.

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