

# Quick Start Guide

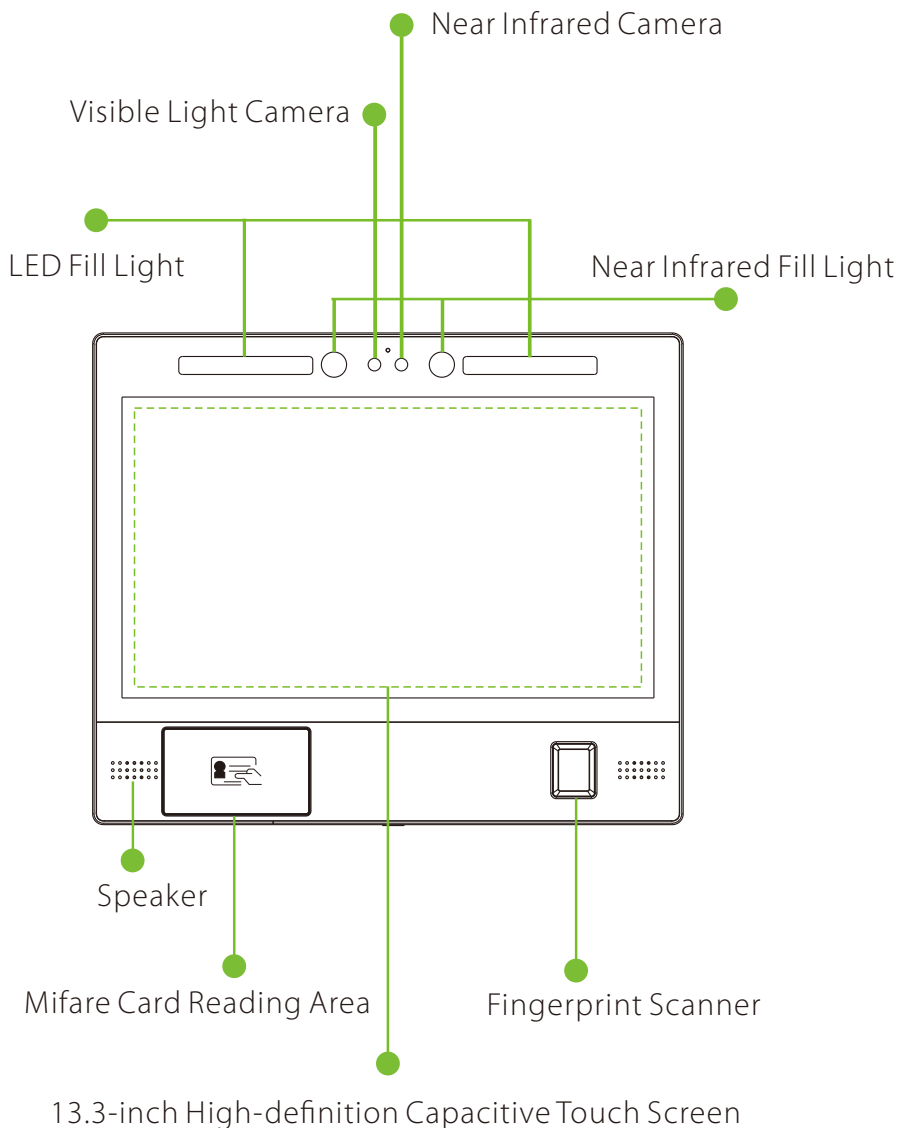
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FaceKiosk-H13A/C

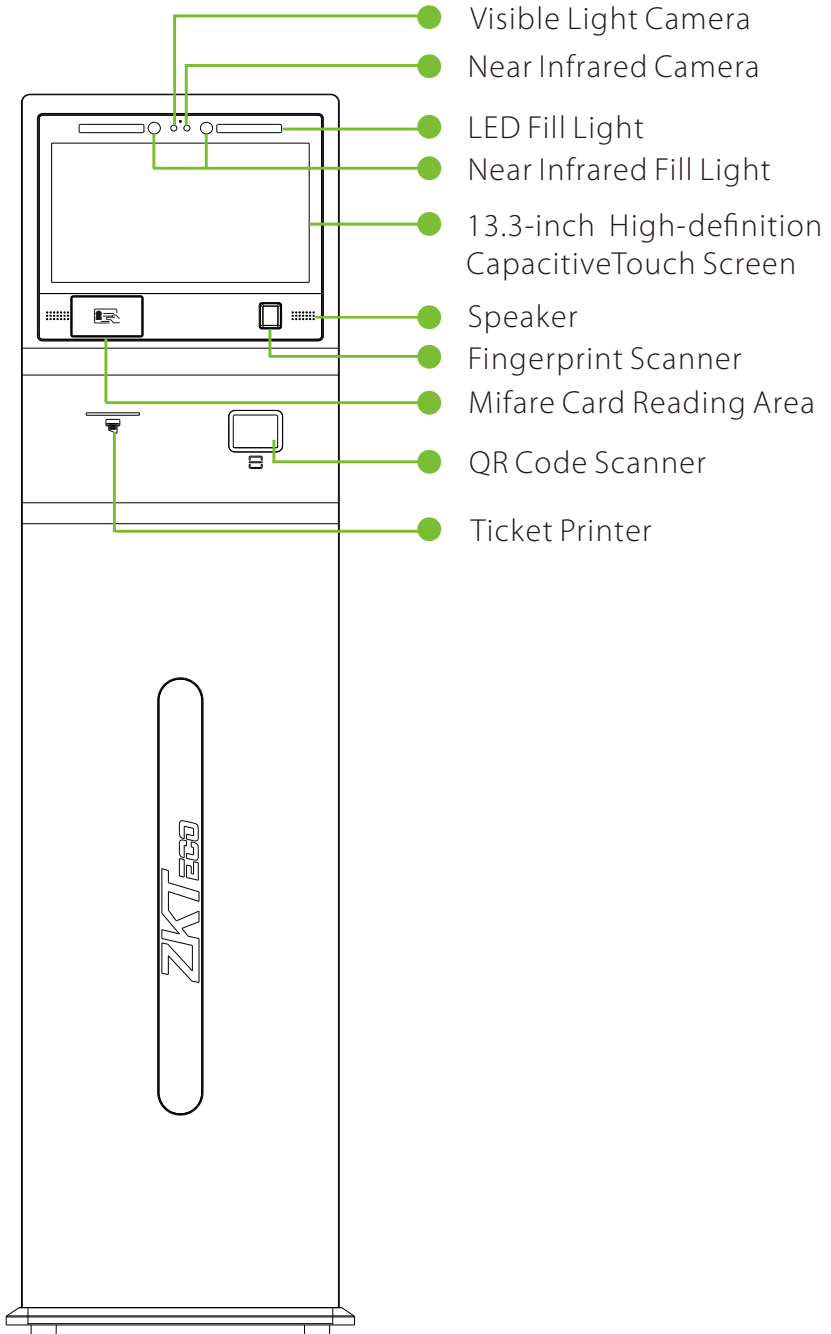
Version: 2.0

# 1. Device Overview

## Wall Mount Facekiosk-H13A



## Floor Mount Facekiosk-H13C

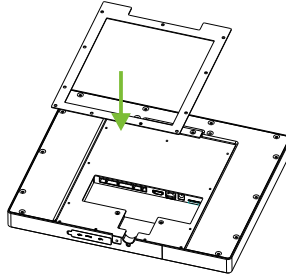


## 2. Facekiosk Installation

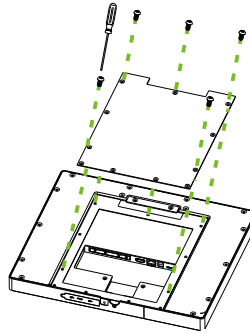
### ❖ Wall Mount Installation Procedure

Before installation, connect the wire to the device and pass it through the lower aperture of the device.

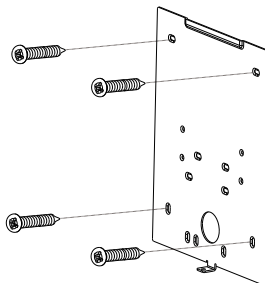
- 1 Align the back plate with respect to the screw holes on the back of the device.



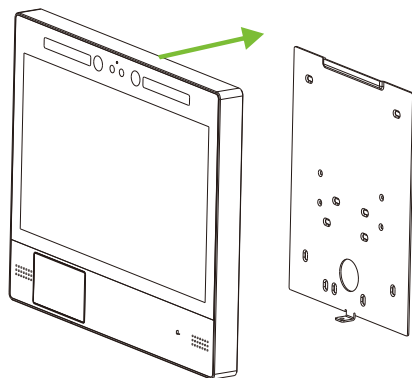
- 2 Secure the plate with the screws (11 pcs) to the back of the unit.



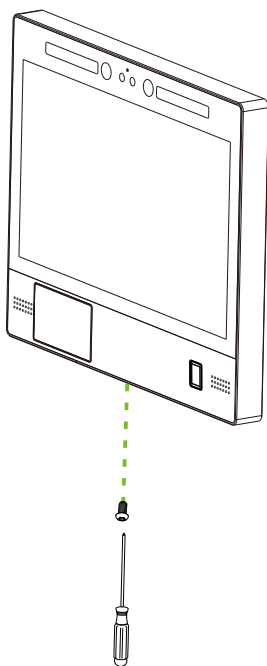
- 3 Place the rear panel at the most appropriate height from the ground. Drill the holes on the wall and fix the rear panel.



- 4 Set the device in an appropriate position on the rear panel that is fixed on the wall.

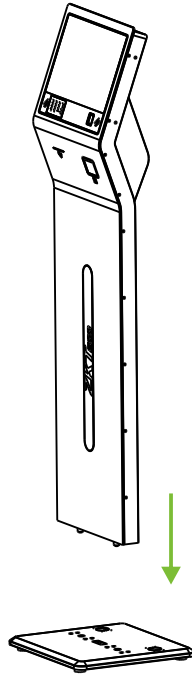


- 5 Secure the Kiosk by assembling the device and the rear panel with the bottom screws.

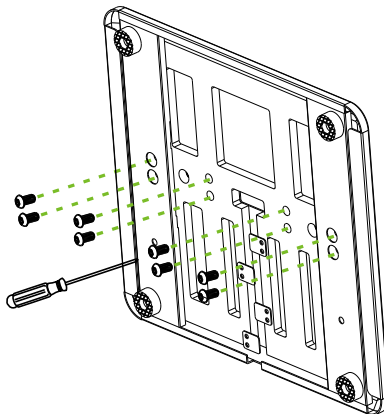


## ❖ Floor Mount Installation Procedure

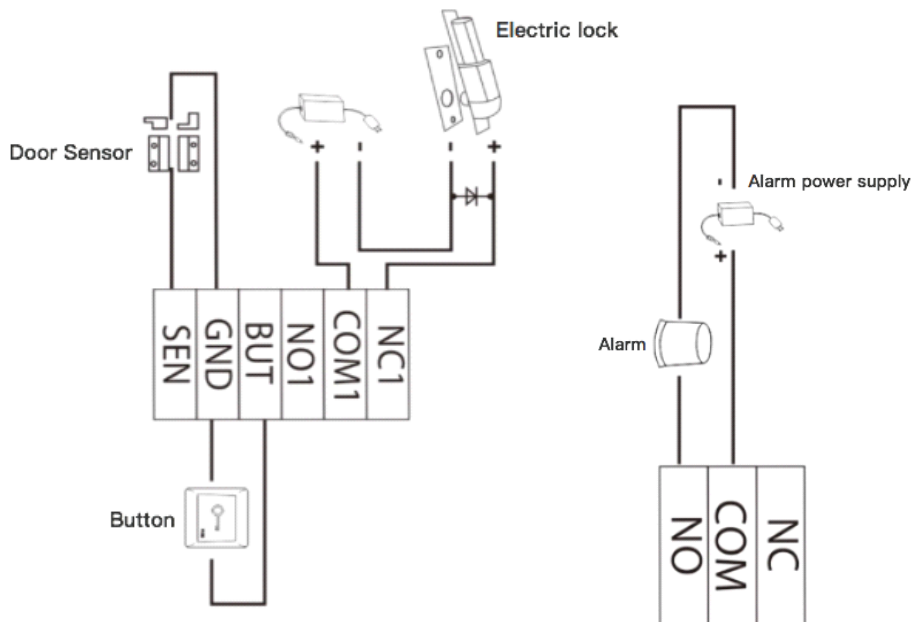
- 1 Take the device and the base from the box, and insert the device into the corresponding slot of the base plate.



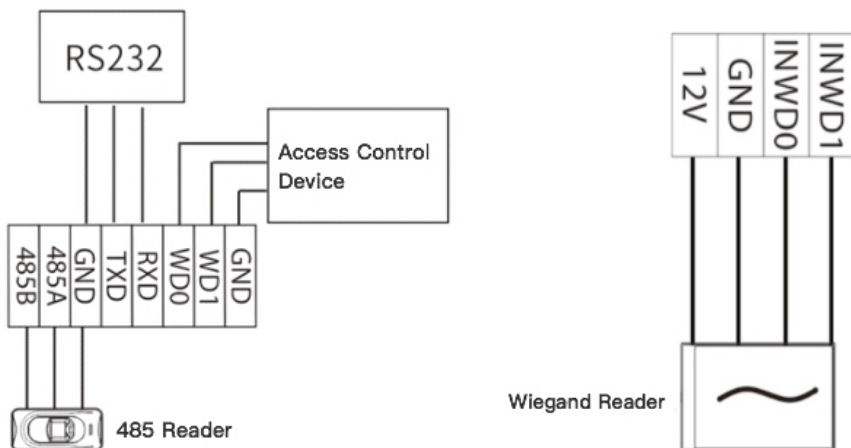
- 2 Cautiously incline the device in a horizontal position and assemble the device over the base with the screws (8 pcs) from the bottom of the base.



### 3. Door Sensor, Exit Button & Alarm Connection



### 4. Access Control Device Connection



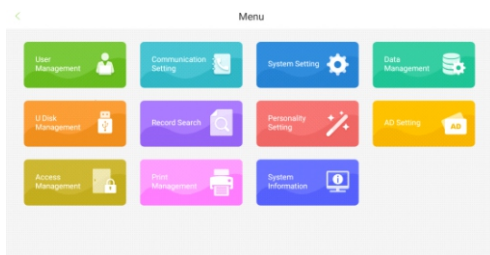
## 5. Quick Start

User Registration

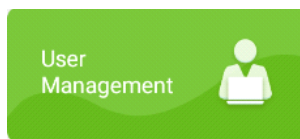
Management

Verification

View records

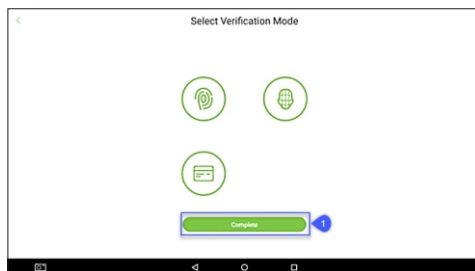
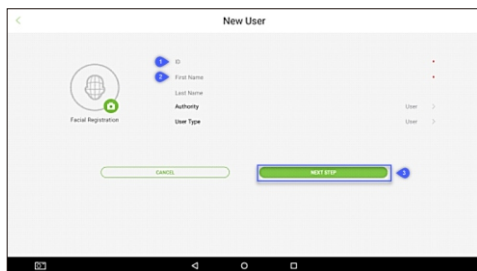


### ❖ Registration



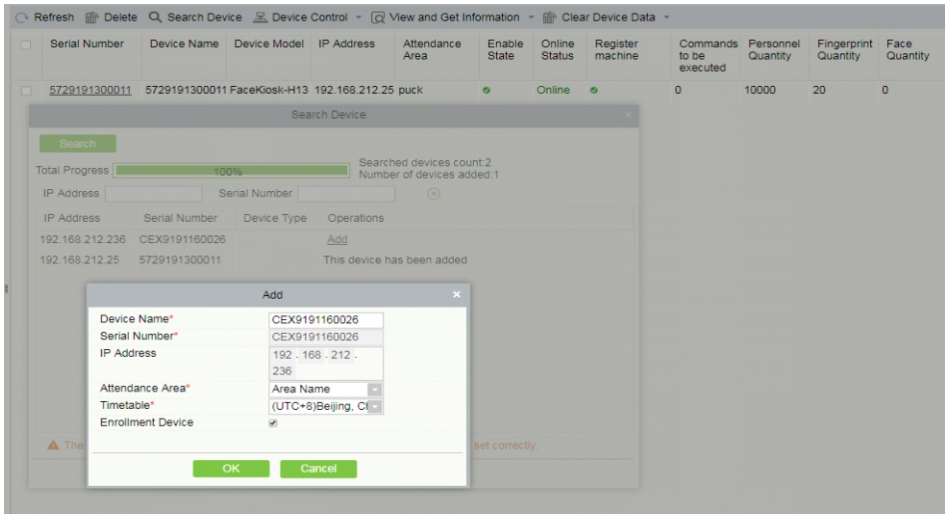
### Device Registration:

Tap **Menu** > **Staff Management** > **New Staff** for new user registration. Enter the mandatory registration details (ID, First name, Face registration) and then tap **Next** to select the verification mode (face, fingerprint, access card number (Mifare card)).





# Software Registration :



Set the IP address and the cloud service server address on the device before registering into the software.

## Biotime Software Registration:

1. If the device is set with server address and port number the device will be automatically added to the software.
2. Click **Personnel > Employee > Add** to register users.
3. Click **Device > Data Transfer > Sync Data to Device** to synchronize all data.

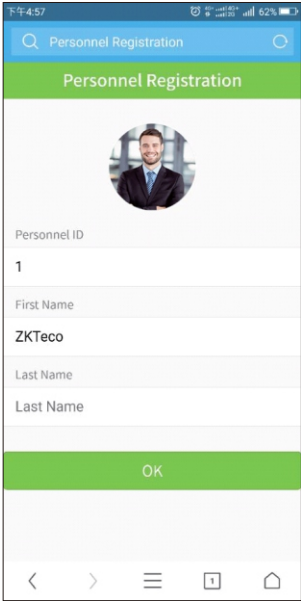
## ZKBioSecurity Software Registration:

1. Click **Attendance > Device > Search Device** to add the device to the software.  
If the device has set the server address and port, it can be added automatically.
2. Click **Personnel > Person > New** to register users.
3. Click **Attendance > Device > Device control > Synchronize All Data to Devices**.

For more details, please refer to the ZKBioSecurity User Manual or BioTime User Manual.

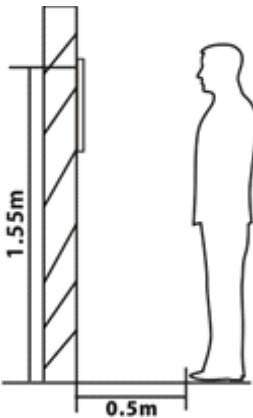
# Mobile Phone Registration:

Scan the QR Code using the mobile phone and register the face.



**Note:** Only the super administrator is entitled to access the main menu of the system.

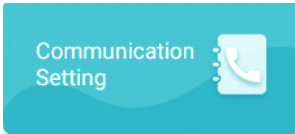
- a Advised to set up or install the device terminal at the indoors without sunlight interference.
- b Recommended recognition distance:



## Wall Mount Face Kiosk-H13A

The recommended height of the device camera from the ground is 155cm and the recommended distance from the person to the equipment is 50cm (applicable height range 150cm-180cm). If the height is not within this range, the front and rear positions can be moved accordingly.

## ❖ Upload Data to the Back-end Software



**Main Menu->Communication setting**, Communication Settings allows you to upload or transmit user data from devices like computer, laptop and more.



## Communication Settings

**Ethernet setting:** Connects the device to the computer via Ethernet.

**Cloud server setting:** Connects the device to the server.

## ❖ U Disk Management



Tap **U Disk Management** on the main menu to manage USB drivers. Insert the USB device into the USB port of the Facekiosk device to upload or download data.

**Upload from USB:** Uploads User data, Picture advertisements, videos.

**Download from USB:** Downloads user data attendance photos stranger's photos blacklist photos attendance log.

**Note:** Please ensure that all documents to be uploaded are under the root directory of the USB drive. The format and size of the images and motion pictures of advertisements are not restricted.

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